

### Call to Order

President Patt Hopkins called the annual meeting to order at 3:09 p.m. at the Lewiston Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Mary Burek, Patt Hopkins, Ellen Klein, and Robin Smiley

Board Members Absent (in alphabetical order): Pat West

County Commissioner: Don Edwards

Staff Members Present: Lori Haas —Director,

Others present: none

### Approval of Agenda

**Mary Burek made the motion to approve the agenda as written, Robin Smiley seconded. All in favor, motion carried.**

### Approval of Bills

**Mary Burek made the motion to accept the bills as presented, Patt Hopkins seconded. All in favor, motion carried.**

### Minutes to Meeting

**Patt Hopkins made the motion to accept the November 12, 2019 as written, Robin Smiley seconded. All in favor, motion carried.**

### Public Comment

none

### Old Business

**Mary Burek made the motion to approve the new Directors evaluation form. Robin Smiley seconded. All in favor, motion carried.**

The Board decided to meet in closed session on January 14, 2020 at St. Mark's Episcopal Church at noon to discuss the Director's evaluation.

### New Business

The board has set the meeting date as second Tuesday of each month throughout the year. We will need a Board member be appointed and sworn in before the January meeting. The Director suggested we do an email vote to recommend Ellen Klein from Lewiston as the trustee after the ad comes out in the paper. The Commissioners would be meeting 1st and third Wednesday?

### Directors Report

Art starts in Atlanta for 6 weeks, Lewiston is monthly and Hillman will once again be back in the schedule starting January for 3rd, 4th, and 5th grades.

We did get the grant for the hotspots internet connections, they have been ordered. There are 3 for each branch.

Summer reading program for next summer is planning that needs to be done now. We have to get this figured out so we can write grants for this program.

Shelia and the Director are looking into whether it is necessary for us to continue with the story hours at the various schools or if we are just repeating something they already get. More to come on this subject later.

The Librarians reports:

Sheila from Atlanta reports: Good afternoon, everyone.

The last month has been a busy one in Atlanta! The after school holiday crafts have been quite popular. In November we made scarecrow magnets, Indian corn and Guatemalan worry dolls. December's program filled almost immediately and we'll be creating ceramic cookie plates for Santa, exploring the works of Clement Clarke Moore, and decorating cookies to enjoy with our hot chocolate bar. I used the same theme for toddler story hour and I had as much fun as the kids! For the adult craft, we painted gingerbread bird houses. We had 23 ladies who participated and several managed to turn it into a 2 day project since they were having so much fun. Now we are having a drop in "Sit a Spell and Paint a Christmas Bulb" craft that will last until we run out of supplies. The bulbs were generously donated by Linda Laclair. We have had our first set of drawings for our "Dig Up a Good Mystery" juvenile program. I'm very pleased to report that our juvenile circulation almost doubled for the month of November. This month our theme is "All the Cool Kids Read" and we will once again have a drawing for a free set of books for both the juvenile and preschool audience. I also would like to point out that as of the end of November the 3 branches have cataloged 1,975 new items so far this year. I have no doubt that we will be looking at an average of more than 7 new items for every day that we have been open during the year. As I talk with the other libraries in our consortium, this is a very respectable number especially considering our size. (So a big pat on the back for Marie and Wendy!) I also want to take a minute and let you know how pleased I am to have Janet working with us in Atlanta. Between her and Andrea my time has been freed up to take on other projects that have been on the back burner. Mary Sue from Petoskey has informed us that the cataloging committee will be starting on getting the Blue Cloud Cataloging module up and running after the holidays, and my goal is to have several of these other things done beforehand. Once the new cataloging module is up, I will be able to shift my focus to training staff on the new procedures. That's all for now, hope you all have a Merry Christmas!

Tina from Hillman reports: Good Afternoon. November was somewhat slow at our branch. On the 12th we hosted a glass fusion class which was very well received. The patrons paid \$15 to attend and were able to make either 1 bog piece to hang or 3 pendants. The class was limited to 15 and was full. I will offer this again in the spring. This month we didn't have any children for story hour and the school programming is on hold until staffing is resolved. We had approximately 8 children participate in the new monthly book/reading program. The children that participated were excited to see what the subject was going to be this month. Again this year we had a volunteer come in and decorate our four trees. She does not decorate due to living alone, and enjoys doing this for the Library. (as do we!) Our snow plow contract has started, which seems early... but it also seems that the lawn needed to be mowed more due to the never ending rain at the start of summer. Our building is ready for winter. We did have a toilet repaired by Bill. Merry Christmas to All and Wishing everyone a Happy Healthy New Year.

Wendy from Lewiston reports: Merry Christmas Ladies! December came quick this year. Toddler story hour last month was fun, we made turkey's out of our hands and used fruitloops for the feathers. I had 1 toddler so it was super fun to have one on one. My afterschool craft for the school kids did not go so well. No one showed. However I have a few kids signed up for our December afterschool craft and Toddler story hour. We are decked out for Christmas as Brooke put up the tree and Chris Kinsey and I worked on the lights outside. December 5 is the "FOLL" Holiday Gala and I will let you know how it went. Nichole and I are still working on weeding and all the new reports we have been informed about at our last meeting with Shelia, which I find very helpful and welcoming. We are still weeding our collection as I have been getting some great donations the last month. Card class is doing well and they made some really greats Thanksgiving cards in November and are taking a break in December and will start back in January. I also help my Gingerbread bird house in November and the ladies had a great time and were very creative. Everyone is looking forward to the sleighs we will be painting. Brooke has been doing a great job for us. She comes in and knows just what she needs to do. I love having her here. She has been a big help in getting ready for our 2 Holiday weekends. She sorted and counted all of the art projects the kids will be able to paint. With the Library amnesty program I will be donating to Community Sharing here in Lewiston again this year.

#### **Next Meeting Scheduled**

The next meeting is our annual meeting scheduled for January 14, 2020 at Atlanta Headquarters Branch, 1:00 p.m.

#### **Adjournment**

**Ellen Klein made motion to adjourn, at 3:34pm. Mary Burek seconded. All in favor, motion carried.**

Respectfully submitted,  
Robin Smiley  
accepted 2-4-2020